

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

Minutes of the meeting of the Finance and General Purposes Committee held on  
Wednesday 12<sup>th</sup> June 2024 at 6.30pm at the Hub, Myrtle Place, Bingley, BD16 2LF

**Councillors present:** Carney (Chair), Fenton, Gentleman, Gibbons, Goode, Heseltine, Miah  
**Member Councillors absent:** Truelove  
**In attendance:** Eve Haskins (Town Clerk)  
**Members of the public:** None

**Start time: 6.30pm**  
**End time: 7.40pm**

## 2425/01 Election of Chair and Vice Chair for 2024-25

**Resolved** to elect Councillor Carney as Chair of the Finance and General Purposes (F&GP) Committee for the municipal year.

**Resolved** to elect Councillor Miah as Vice Chair of the F&GP Committee for the municipal year.

## 2425/02 Apologies for absence

Apologies received, and the reasons for absence approved, from Councillor Truelove.

## 2425/03 Disclosures of interest

None received.

No written requests for dispensation had been received.

## 2425/04 Minutes

**Resolved** to confirm the minutes of the F&GP Committee meeting held on 8<sup>th</sup> May 2024 as a correct record.

## 2425/05 Confidential items to be discussed under item 2425/16

No further items to be discussed in confidence after item 2425/16, following exclusion of the press and public, due to their sensitive nature.

## 2425/06 Public Participation

None.

## 2425/07 Grants

### a) Bingley Camera Club

A representative of Bingley Camera Club outlined that they are requesting funding to put on an exhibition in Bingley Arts Centre, which will change six times per year. This will be beneficial for Bingley as it will help bring people into the town, as well as benefitting the photographers whose work will be exhibited, and the Arts Centre.

Chairman ..... Date .....

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

**Resolved** to approve a grant of £941.94 to Bingley Camera Club.

b) Bingley Trail Snails

A representative from Bingley Trail Snails outlined that their group has now been running for six years, and are a mixed ability group, with everyone welcome. They confirmed that they are requesting the funding to train more leaders to help people in the group, which is good for their physical and mental health and well-being.

**Resolved** to approve a grant of £400 to Bingley Trail Snails.

**2425/08 Allotments**

**Resolved** to agree the following update regarding the allotments:

- Two councillors with responsibility for monitoring the allotments: Councillors Fenton (primary) and Heseltine (secondary).
- Annual inspections: Councillor Fenton, the Admin Assistant and Town Clerk undertook the recent inspections, which were broadly positive; the Admin Assistant has already contacted all plot-holders to provide feedback.
- Allotment Forum: Councillor Heseltine to liaise with the Admin Assistant and Town Clerk to organise the Forum before the end of July.
- Vacancies/plot splitting: current recent vacancies at Beck Lane, plots 14C and 16, awaiting the return of the keys from both; vacated plot 20 plot-holder still needs to clear his plot, including an old shed, which the gardener has advised could be used to provide wood to the other plot-holders; agreed to get the annual skip after the forum.
- Rent payments: all up to date.
- Asbestos: remedial work taking place this Friday, Town Clerk meeting them at both allotment sites (at 11am then 12pm).
- Request for removal of tree at plot 11A, Beck Lane: agreed that the flowering cherry tree to be pruned/crown lifted rather than removed altogether; the Town Clerk to arrange for investigations to be made into whether permission is required to do this, as it is in a protection zone.

**2425/09 Speed Indicator Device (SID)**

**Noted** that the SID has now been sited in Cottingley and awaiting response from Highways at Bradford Council to determine exactly what is required to obtain the data from the SID, how often it needs to be done, etc.: agreed that the Town Clerk to chase this response.

**2425/10 Bank reconciliation, statement, balances, budget monitor**

- a) **Resolved** to approve the bank reconciliations for May 2024.
- b) **Resolved** to approve the bank statements for May 2024.
- c) **Noted** the balances to date as follows: Unity Bank: £61,787.62, Public Sector Deposit Fund: £313,334.
- d) **Noted** the year end budget monitor for 2024-25.

Chairman ..... Date .....

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## 2425/11 Councillor election

**Resolved** to agree not to pursue the purchase of polling cards for the Crow Nest election on 25<sup>th</sup> July 2024.

## 2425/12 Green and Clean

**Noted** the update on Green and Clean from Councillor Goode as follows:

- No Mow May: agreed that the Town Clerk to write to Bradford Council to ask why the No Mow May scheme was not widely publicised, due to complaints received from residents.
- Plants: these have now arrived at Northcliffe depot in Shipley therefore most groups are collecting their own; still awaiting prices for the plants' contracts.
- Flower bed at Ferncliffe Road, Bingley: this is looking good, although the Town Council may need to organise the cutting of the grass in this area if Bradford Council do not undertake it.
- Litter picks: it was reported that a resident has suggested that the Five Rise shopping centre steps and outside area need cleaning/litter picking; agreed that the Town Clerk to contact property company to gain permission to do this; next litter pick taking place on 22<sup>nd</sup> June in Crossflatts, in conjunction with Crossflatts Village Society.
- Land at Woodvale Crescent, Bingley: agreed that Councillor Goode to put the resident who attended the recent Full Council meeting to enquire about support for residents clearing the land at Woodvale Crescent in contact with the Council Warden.

## 2425/13 CIL funding

**Resolved** to agree the following:

- To confirm that the following CIL reserves have been allocated to the bandstand project: 2018-2019: £2,948; 2019-2020: £2,731; 2020-2021: £4,219; 2021-2022: £1,833; 2022-2023: £953.
- To accept Bradford Council's assurance that the bandstand facility is operational.
- To pay the invoice once received.

## 2425/14 Risk Management

No new risks to the Council identified.

## 2425/15 Date of next meeting

Noted the date for the next Finance and General Purposes Committee meeting on Wednesday 10<sup>th</sup> July 2024 at 6.30pm at the Hub, Myrtle Place, Bingley.

## 2425/16 Exclusion of the press and public

**Resolved** to exclude the press and public from agenda items 2425/17, 2425/18 and 2425/19 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

## 2425/17 The Hub

**Resolved** to receive the following updates on the issues associated with the Hub and to agree the following actions:

- a) Electrical work: this is taking place from 1<sup>st</sup> to 3<sup>rd</sup> July 2024 and will entail the switching off of the electricity therefore the public toilets will need to be temporarily closed; the Town Clerk to arrange for notices on the Hub/publicizing via social media.
- b) Dome: still awaiting a date for this work doing.

Chairman ..... Date .....

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

- c) Joinery work: awaiting a quote.

## 2425/18 Allotment work

**Resolved** to agree the following regarding the allotment work quotes:

- Councillor Fenton and the Admin Assistant to meet with the plot-holder at plot 5, Beck Lane, to outline that the removal of the shed should be the plot-holders' responsibility, in accordance with the tenancy agreement etc.
- Up to £610 agreed for the installation of the handrail at plot 14A, however Councillor Fenton and Heseltine to arrange to meet the gardener on site to discuss the handrail work further before this work commences.

## 2425/19 Bingley Heritage Trail

**Resolved** to agree the following regarding Bingley Heritage Trail:

- a) To approve the Risk and Resource Assessment form for Bingley Town Council's role as the holder and disburser of funds for the Bingley Heritage Trail.
- b) To approve Bingley Town Council's role as the holder and disburser of funds for the Bingley Heritage Trail project, should the grant application to the Alfred Sharpe Fund be successful, and to agree that Councillors Gentleman and Gibbons will sit on the Heritage Trail project steering committee.

## Actions

- **Agenda item 2425/08:** Councillor Heseltine to liaise with the Admin Assistant and Town Clerk to organise the Forum before the end of July; Town Clerk to arrange for the ordering of the annual skip following the Forum; Town Clerk to meet with the asbestos removal engineers on each site for the remedial work; Town Clerk to arrange for investigations to be made into whether permission is required to prune the tree on plot 11, Beck Lane allotments.
- **Agenda item 2425/09:** Town Clerk to chase the response from Highways at Bradford Council re the collection/analysis of the SID data.
- **Agenda item 2425/12:** Town Clerk to write to Bradford Council to ask why the No Mow May scheme was not widely publicised, due to complaints received from residents; and Councillor Goode to put the resident who attended the recent Full Council meeting to enquire about support for residents clearing the land at Woodvale Crescent in contact with the Council Warden.
- **Agenda item 2425/17a:** Town Clerk to arrange for notices on the Hub/publicizing via social media re the closing of the Hub public toilets, 1<sup>st</sup> to 3<sup>rd</sup> July 2024.
- **Agenda item 2425/18:** Councillor Fenton and the Admin Assistant to meet with the plot-holder at plot 5, Beck Lane, to outline that the removal of the shed should be the plot-holders' responsibility, in accordance with the tenancy agreement etc.; quote of up to £610 agreed for the installation of the handrail at plot 14A, however Councillor Fenton and Heseltine to arrange to meet the gardener on site to discuss the handrail work further before this work commences.
- **Agenda item 2425/19:** Town Clerk to arrange for the Council's bank details to be sent to the representative hoping to facilitate Bingley Heritage Trail.

Chairman ..... Date .....